



SEMINOLE TRIBE OF FLORIDA
TRIBAL INSPECTOR' DEPARTMENT
6363 TAFT ST. SUITE 308
HOLLYWOOD, FL. 33024
OFFICE: (954) 894-1080 FAX: (954) 989-1571
EMAIL: BUILDINGDEPT@SEMTRIBE.COM

EARLY START PERMIT

PURPOSE

The Tribal Building Department has implemented an Early Start Request Program to provide an opportunity for construction workers to begin work while the application for building permit(s) is being reviewed.

Please Note: An Early Start request will only be approved if there is a delay in the approval of plans and/or specifications or other similar special circumstances.

AUTHORITY

The Florida Building Code allows limited work to start before a building permit is issued. This code section allows certain work to commence up to the point where an inspection would be required. In other words, a contractor is not allowed to continue work beyond the point of a required inspection without an official permit. Any work completed prior to the permit issuance is entirely at the risk of the permit applicant.

SUBMITTAL PRE-REQUISITES

- ☐ All required building permit applications and corresponding plans must have been already submitted to the Building Department
- ☐ Required demolition permits and inspections must be obtained and approved.

SUBMITTAL REQUIREMENTS

- ☐ Early Start Request must be submitted in person to the Tribal Building Department via email at Buildingdept@Semtribe.com
- ☐ Complete the Early Start Request Application signed by the Owner/Agent and Building Qualifier
- ☐ No fees are associated with the Early Start
- ☐ Copies of all applicable required approvals if applicable:
 - CPD: Community Planning Department I Real Estate Approval
 - ERMD: Environmental Review Approval
 - THPO: Tribal Historic Preservation Office Approval

EARLY START REQUEST APPLICATION

Please complete this application to apply for an Early Start Request. Make sure all contractor information is complete, including what specific work will be performed, for all contractors working under the Early Start Request.

PROJECT INFORMATION

Permit Number: _____

Name of Project: _____

Job Address: _____

Scope of Work: ☐ New Construction ☐ Alteration

CONTRACTOR INFORMATION Is this a change of Use/ Occupancy? Yes ☐ No ☐

☐ Description of Early STRUCTURAL Work: _____

Name _____ License# _____

Address _____ City _____ State ____ Zip ____ Phone _____

E-mail _____ Contact Name _____ Contact Phone _____

☐ Description of Early MECHANICAL Work: _____

Name _____ License# _____

Address _____ City _____ State ____ Zip ____ Phone _____

E-mail _____ Contact Name _____ Contact Phone _____

☐ Description of Early ELECTRICAL Work: _____

Name _____ License# _____

Address _____ City _____ State ____ Zip ____ Phone _____

E-mail _____ Contact Name _____ Contact Phone _____

☐ Description of Early PLUMBING Work: _____

Name _____ License# _____

Address _____ City _____ State ____ Zip ____ Phone _____

E-mail _____ Contact Name _____ Contact Phone _____

***All contractors performing work under the Early Start Request must be registered with the Tribal Building Department and submit a current liability insurance, worker's compensation, and license prior to Early Start application.**

FOR OFFICE USE ONLY

License and Insurance Current? Yes ☐ No ☐

Application Requirements Verified By: _____ Date _____

THE LETTER BELOW MUST BE PRINTED ON CONTRACTOR LETTERHEAD

APPLICANT NAME & ADDRESS:

DATE: _____

TO: Building Official

Tribal Inspector's Department

6363 Taft Street, Suite 308

Hollywood, FL 33024

Re: Job Name & Address: _____

Please allow this letter to serve as a formal request to allow work to commence at the above-referenced location prior to the issuance of the permit. This request is being made pursuant to the Florida Building Code, Section 105.12, which provides that the Building Official may authorize work beginning before the issuance of a building permit if there is a delay in the approval of the plans and/or specifications or other similar special circumstances.

Section 105.12 further provides that upon written approval of the Building Official, "the scope of work delineated in the building permit application and plan may be started prior to the final approval and issuance of the permit, provided any work completed entirely at the risk of the permit applicant and the work does not proceed past the first required inspection."

We, the undersigned, assert that all work will be performed as represented on the plans submitted with the application and in accordance with the Florida Building Code. It is understood that the Florida Building Code may require changes to the proposed scope of work.

We, the undersigned, collectively and individually, accept that risk. In consideration for approval of this request, we, the undersigned, collectively and individually, agree to indemnify, hold harmless, and defend the Seminole Tribe of Florida, its elected officials, employees, and from any and all legal actions or damages, claims, costs, losses, and/or attorney's fees that may result from the approval of this request to allow work to commence prior to the issuance of a permit. The Tribe shall have the right to select its own legal counsel.

We understand the risks and responsibilities associated with this request and appreciate your consideration in this matter.

Sincerely,

_____	_____	_____	_____
Signature of Qualifier	Date	Signature of Property Owner or Agent / Tenant	Date

_____	_____
Printed Name of Qualifier and License #	Printed Name of Qualifier and License #

STATE OF FLORIDA - Sworn to (or affirmed) and subscribed before me this day of _____ 20 _____

NOTARY'S Signature _____

Name & Title printed _____

Personally known _____ or ID _____

The Building Official's signature below indicates the request has been approved.

Building Official