



Tribal Inspector's Department

Solar (Photovoltaic) Permit Checklist

Required Permit Applications

- ☐ **Electrical Application.** The [application](#) must be completely filled out and signed by a contractor that holds one of the following licenses: Unlimited Electrical Contractor (EC) or Solar Contractor (CVC) issued by the DBPR or the county where the work is taking place. If a Solar Contractor is being used, an Unlimited Electrical Contractor is required to provide the connection to the power source. Solar Contractor's can only work up to the power conditioning unit.
- ☐ **Building Application (only required if performing roofing work).** The application must be filled out and signed by a contractor that holds the following license: Roofing Contractor (CCC) issued by the DBPR or the county where the work is taking place.
- ☐ **Owner Builder Permits Only.** If you are applying as an Owner Builder, check the *By Owner* box, and sign the application on the *Qualifier Signature* line. In addition to the application(s), you must complete the [Owner Builder Affidavit](#) and bring it to the Tribal Inspector's Department in-person to be signed and notarized.

Required Clearances

- ☐ Public Works Ground Disturbance Permit (only if disturbing soil)
- ☐ Environmental (ERD) Clearance (only if disturbing soil)
- ☐ Tribal Historic Preservation Office (THPO) Clearance

If your job site does not have a previous clearance (new construction) and you are disturbing the soil or on a historic site, you may be required to submit a base plan to the Planning Department.

If you do not have your base plan number, please contact your STOF project manager. If you are a Tribal member or a contractor working directly for a Tribal member, please contact the Tribal Inspector's Department at 954-894-1080 and our team will assist with your base plan application.

Minimum Submittal Requirements

- ☐ Electrical diagram showing PV array configuration, wiring system, over current protection, inverter disconnect, grounding, required signs and AC connection to building, Specification Sheets, installation manuals for all manufactured including, but not limited to, PV modules, inverter(s), combiner box, disconnect and mounting system.
- ☐ Provide attachment details, flashing details, construction design for the unit and any supporting frame members (sealed by the appropriate design professional) for the Wind Zone, additional loading, and any site conditions.
- ☐ Roof access, pathways and setback requirements shall be provided in accordance with Sections R324.6.1 through R324.6.2.1. Access and minimum spacing shall be required to provide emergency access to the roof, to provide pathways to specific areas of the roof, to



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provide for smoke ventilation opportunity areas and to provide emergency egress from the roof.

- ☐ If attachments are concealed in an attic space and cannot be verified from the roof, a special inspector (and [Special Inspector Form](#)) will be required for the inspection.
- ☐ For battery backup systems, include a summary of all standby loads, power ratings and estimated daily energy consumption for each load to show that inverter and battery selection will meet the standby needs

Required Plan Reviews

- ☐ Building
- ☐ Electrical
- ☐ Fire (commercial only)

Required Inspections:

Electrical

- ☐ Rough Electric
- ☐ Final Electric

Fire (commercial only)

- ☐ Final Fire

Building

- ☐ Concealed Attachments
- ☐ Final Building
- ☐ Roof In Progress (if roofing work)
- ☐ Final Roof (if roofing work)

Please note this checklist is not intended to be all-inclusive. Additional documents may be requested.